

	<b>MILL ROAD HISTORY SOCIETY COMMITTEE MEETING</b>	
<b>DATE</b>	<b>November 29<sup>th</sup> 2016</b>	
<b>Present</b>	Julia Ewans ( <i>Treasurer</i> ) Robin Mansfield Simon Middleton Lucy Walker ( <i>Chair</i> ) Caro Wilson ( <i>minutes secretary</i> )	
<b>Apologies</b>	Emma. Allan, Rasik	
<b>1.Minutes</b>	The minutes of 27.09.2016 were accepted; there were no matters arising which were not covered by the agenda	<b>ACTIONS</b>
<b>2.Treasurer</b>	2.1.The balance stands at £1146.78. It still seems likely that our year's expenditure will be in the region of £1000 2.ii. Monologues Kay Blayney is arranging the printing of 1000 copies of the corrected Monologues at a cost of £1091. These should be ready in time for the Fair. Various options were discussed about the fairest way to proceed; it was finally agreed that Julia should ring Kay with full powers to reach an agreement.	Julia
<b>3. Planning of Events</b>	<u>3.1 MRWF.</u> Arrangements were finalised. Lucy and Julia and anyone else free will set up from 9.00am. Lucy will fill in a risk assessment form. Julia confirmed we are covered by St Barnabas's insurance. Simon will bring a laptop, he and Lucy will liaise about which Building Reports he has, Robin has lent a family folder relevant to WW1 and Julia has put together an exhibition and will extend the slide show with images from the website. Caro has arranged some children's activities. Lucy will email report authors asking for copies for the day if they are prepared to lend, and will try to find another table. Lucy will also bring white winter tree with lights and wish leaves if she can find them. Lucy to confirm with Kay, Jo and Mary about any talks/monologues/stories. Refreshments: Caro will bring tea/coffee. We need biscuits etc. <u>3.ii Parlour Evening</u> Robin was congratulated on a varied and entertaining programme. Various arrangements were discussed, including layout of room, safety refreshments etc. Simon will publicise the event, Robin will bring some wine, mince pies and chips, Caro will bring mulled spiced apple juice, cheese straws and paper napkins, Julia will bring mulled wine and picnic glasses.	Lucy

	<p>Julia will also bring 3 bottles of wine for performers plus copies of Mill Road Poem and Monologues.</p> <p>Caro will keep ticket list up to date liaising with Robin throughout</p>	
<b>4. Comberton College</b>	<p>4.i. Julia will visit Comberton College (Nicola Jones ) on Thursday Dec 2nd to find out more about the A level syllabus and what part MRHS might play. A teacher and some pupils might visit MRHS during MRWF.</p>	Julia
<b>5.Meeting with CCC Conservation Team</b>	<p>5.i Lucy will revive the idea of a meeting between MRHS and the Cambridge City Council Conservation team to explore future ways of working together. MRHS will be represented by Lucy and Allan with Caro going as well if desired.</p>	Lucy
<b>6. Website</b>	<p>6.i In the new year Simon will provide training and advice about posts for Mill Road on the website. (eg Mike Petty Scrapbook, geo-located link to Mill Road Cemetery) There might also now be short posts about the shops and residents of side streets. There was some discussion about the way that Capturing Cambridge is developing and about future changes that Simon can see might usefully be made to the website.</p> <p>6.ii. It has been suggested that because Simon has an overall editing role for Capturing Cambridge there should be an additional person on the team from Mill Road. Caro agreed to come to the first meeting on Jan 9<sup>th</sup> at 10.0am</p>	<p>Simon</p> <p>Caro</p>
<b>7.Planning for next year</b>	<p>7.i. Given how booked up they become it would be wise to discuss bookings with venues early in the New Year. There was enthusiasm for the Bath House as a venue for Workshop Sessions as well as committee meetings with perhaps Baptist Church or Ross St as venue for speaker events.</p> <p>7.ii. There is a list of ideas for Speakers/workshop sessions on Dropbox. Caro will add Shop Girls author, Louise Jordan, Sarah Payne, Mike Petty and Nick Mansfield</p>	
<b>8 AOB</b>	<p>Suzy Oakes computer: Simon will lift off all the data and recycle the computer. He suggested that it is now old and not very useful for our needs.</p> <p>We signed a Thank You card (kindly donated by Caro) to Chris Freeman who has just retired as Board Member at the Museum of Cambridge. She wrote the first and second successful grant bid to Cambridge City Council which enabled Capturing Cambridge to go to the MoC with funds for staffing and running.</p>	
<b>Date of next meeting.</b>	<p><i>We wonder whether it would be useful to have a short meeting on 3<sup>rd</sup> or 10<sup>th</sup> January before Phil's talk. Please let us know your availability</i></p>	

**Committee Meetings at the Bath House at 5.30pm**

**Tuesday January 31<sup>st</sup>, Tuesday February 28<sup>th</sup>, Tuesday March 28<sup>th</sup>**