

	<b>MILL ROAD HISTORY SOCIETY COMMITTEE MEETING</b>	
<b>DATE</b>	Tuesday August 30 <sup>th</sup> 2016.	
<b>Present</b>	Emma Bonsall Julia Ewans ( <i>Treasurer</i> ) Simon Middleton Caro Wilson ( <i>minutes secretary</i> )	
<b>Apologies</b>	Lucy, Allan, Robin, Rasik	
<b>Minutes</b>	The minutes of 2016.07.26 were accepted . There were no matters arising not covered by the agenda	<b>ACTIONS</b>
<b>2.Treasurer</b>	<p>2.i. Julia had prepared a forecast for our expenditure over the year. Whilst sums such as room hire were certain, others such as speakers expenses were estimates. Room Hire St Barnabas: £312. Room hire: Bath House: approx. £100, Room hire Bath House: approx. £100. Speakers expenses : approx. £100 Event refreshments: approx. £100. Printing and Design costs: £360</p> <p>2.ii This totals approximately £1000 and can be considered our likely annual expenditure.</p> <p>2.iii Whilst this leaves a healthy balance of £1600 this year we will need at the end of the year to consider charging subscriptions, or charging per meeting or some other such way of raising money</p> <p>2.iv. An extra sum of about £150 (plus remuneration to Jon) might be payable if we proceed with a Jon Harris map banner</p> <p>2.v. It was agreed that we might find a small number of business cards useful with millroadhistory@gmail address, and both websites, Caro will ask Bridget for an estimate</p>	Caro (done)
<b>3 Preparation of Events</b>	<p><b>3.i All meetings</b></p> <p>3.i Keys: Bath House: <b>Julia</b>, Ross St: usually <b>Simon</b> but not Oct 4<sup>th</sup> St Barnabas: <b>Julia</b>?</p> <p>3.ii. Refreshments . Tea Coffee plain biscuits: normally <b>Caro</b></p> <p>3.iii. Speaker introduction etc : normally <b>Lucy</b></p> <p>3.iv. Keeping tally/looking after a sign up sheet( to be available but not passed round): <b>Emma</b></p> <p>3.v. Equipment guru: <b>Simon</b></p> <p><b>3.ii. Open Cambridge</b></p> <p>3.ii.i Julia and Lucy to liaise about getting our banners and any other exhibition stuff plus Poem and Monologues to either Julia's or Bath House on Friday evening or Saturday</p>	Lucy, Julia

	<p>3.ii.ii Julia will do a display about the Bath House</p> <p>3.ii.iii Authors might be prepared to bring along their building reports</p> <p>3.ii.iii. It was agreed that Julia would get nibbles, wine and fruit juice. Plastic glasses were deemed respectable!</p> <p>3.ii.iv. Robin would be asked to accompany Lucy and Caro.</p> <p><b><u>3.iii Festival of Ideas</u></b></p> <p>3.iii.i. It would be useful to clarify whether there is a need to pre-book this, and whether we or Sue Long pay for refreshments.</p> <p>3.iii.iv. We should check equipment requirements for each speaker.</p> <p><b><u>3.iv. MRWF</u></b></p> <p>3.iv.i If wifi is available it would be good to have a lap top so that people could ‘play with’ Capturing Cambridge OR Simon might give a quick tour of the site.</p> <p>3.iv.ii. Julia asked that the Museum of Cambridge lends us the Community Quilt which has many Mill Road organisations listed on it</p> <p>3.iv.ii. What other involvement can be expected from MoC?</p> <p>3.iv.iii. As well as Monlogues/Poems are there other items we can sell? Julia has old coins arranged by year, Caro will negotiate with Bridges about tombola and Lucky Dip. Any progress on possible Jon Harris merchandise?</p> <p><b><u>3.v. Parlour Evening</u></b></p> <p>3.v.i. Thanks to Robin all was looking great.</p>	Lucy
<p><b>4. MRHS Leaflet</b></p>	<p>4.i. The leaflet was much praised and great thanks were given to Julia and Bridget</p> <p>4.ii. We have 2000. <b>Caro</b> will deliver to cafes etc from East Road to Bridge (plus Hughes Hall, Ditchburn reception etc) <b>Julia</b> will do the same for Broadway etc. We should list where we left them so someone (?Emma on her return) can top them up. <b>Julia</b> will deliver to Cambridge Collection, <b>Caro</b> to Museum of Cambridge and UL. All of us should deliver to likely friends and neighbours with people Mary and Ian asked to help as well. (Maybe Speakers would like some to hand out to their supporters, Caro can send some to Jo and Phil)</p> <p>4.iii. Next Bridges Newsletter will have a section for our programme.</p>	
<p><b>5. AOB</b></p>	<p>5.i. Julia suggested that we should hold our AGM on Wednesday May 10<sup>th</sup> after the ‘Virtual Tour of Mill Road’. This would allow us to report on the year, and to raise the question of subscriptions for the following year.</p> <p>5.ii Simon clarified advice to Will Baker about photo attribution. Caro will email him (done)</p> <p>5.iii Simon and Julia reported that the RSA initiative circulated by Lucy was for national organisations, therefore not relevant to us.</p> <p>5.iv. Simon reported that a few changes will shortly be made to the Capturing Cambridge website . The amount of information recently uploaded (in particular from Queen Edith) has highlighted areas that</p>	

	can be improved.	
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**Dates of next committee meetings. All meetings are in the Bath House from 5.30-7.30pm**

Tuesday Sept 27<sup>th</sup>, (might it be useful to meet in Lucy's house so Simon can check equipment?)

Tuesday Oct 25<sup>th</sup>,

Tuesday November 29<sup>th</sup>, ,

No meeting in December?

Tuesday January 31<sup>st</sup> ,

Tuesday February 28<sup>th</sup>,

Tuesday March 28<sup>th</sup>