

	MILL ROAD HISTORY SOCIETY COMMITTEE MEETING	
DATE	July 26 th 2016	
Present	<p>Emma Bonsall Julia Ewans (<i>Treasurer</i>) Robin Mansfield Simon Middleton Lucy Walker (<i>Chair</i>) Caro Wilson (<i>minutes secretary</i>)</p> <p>Guest: Bridget Leneghan <i>Bridget from Elitian Printers attended the meeting to advise us about Leaflet design. That item was discussed and will be minuted as the first item</i></p>	
1. Leaflet Design	<p>1.i A draft leaflet (A 4 folded in quarters) was circulated together with a map recently designed by Jon Harris. Discussion followed. Main points were a) Tri fold A4 was preferred format, b) Bridget will email us a Word File for corrections. Text especially around map will be cut considerably c) Bridget will consider a logo and strapline (<i>Building a record of the past for the future is a possibility</i>) d) Bridget will make a new map to show in red Ross St (Maybe with arrow to Community Centre, Bath House and St Barnabas) e) Website needs to be prominent on front page</p> <p>1.ii. Map. Jon Harris's map was much admired but considered too detailed for the leaflet. Julia will look up what fee he was given for the original. Lucy will be in touch with him offering some remuneration and discussing with him the possibility of our using the map a) as a pull out banner for Exhibitions, (maybe in time for September 10th) and b) for revenue purposes (postcards, bags etc)</p> <p>Bridget was warmly thanked for all her help.</p>	<p>Bridget with Julia</p> <p>Lucy</p>
Apologies	Allan	
Minutes	The minutes of 2016.06.07 were accepted and signed	ACTIONS
1. Matters Arising	<p>1.i. Lucy has been in touch with Kay and Paul about their participation this year.</p> <p>1.ii The presentation to Chris Jakes had gone very well</p> <p>1.iii. Lucy had pursued the issue of Burmaside House in many ways but to no avail. Demolition must now be anticipated. Should another similar situation arise a press campaign might be considered. The</p>	

	committee thanked Lucy for her continuing work and commitment.	
2.Treasurer	<p>2.i. MRHS now has its own bank account and funds have been transferred to it from the Bridges account.</p> <p>2.ii. The balance currently stands at 2, 638.21 which includes a donation from Allan</p> <p>2.iii. Bridget's original quotes for the leaflet were: £260 for 2000, £360 for 4000. This may change with the new format. Julia will email Bridget to find out what kind of 'design fee' would be suitable</p> <p>2.iv, It was agreed that we should 'buy' a slot in the Bridges Newsletter to advertise our programme</p> <p>2.v. Nothing yet has been heard from the insurance brokers. It was agreed we should renew insurance under the name of the society. Lucy and Julia will liaise about what equipment needs to be covered</p>	Julia, Lucy/
3. Plans for Aug 16th	<p>3.i. Caro showed examples of the Suzy Oakes papers to be sorted</p> <p>3.ii. Robin will try to contact John Hullock (ex Romsey School) to get his permission for us to use/store his photographs/material</p> <p>3.iii. Caro will email Ian about the Ditchburn material he is looking at .</p> <p>3.iv. Bridget has a digital folder of some of Suzy's photographs. Caro will email Steve to ask him his wishes for this material, (<i>done</i>) and will liaise with Bridget about putting it on a memory stick</p> <p>3.v. We can use the Bath House scanner for this work</p> <p>3.vi. Caro will bring some plastic wallets; others agreed to bring suitable stationary.</p>	Robin Caro (done) Caro
4. Plans for Open Cambridge	<p>4.i. Julia will open up the Bath House and manage the 'light refreshments' for the evening.</p> <p>4.ii. Caro and Lucy will liaise over details of the walk and its timings, and booking conditions with Sue Long.</p> <p>4.iii. It was agreed we should have out a 'donations pot' at this event and all others.</p> <p>4.iv. Lucy will contact Rasik about Bharat Bhavan but it was agreed that the opening of the building or shrine was not essential to the whole event.</p>	Julia Caro and Julia Lucy
5. Plans for the Festival of Ideas	<p>5.i. Jo (Dutt brothers) and Mary (Dales brewery sign) are confirmed.</p> <p>5.ii. Lucy will liaise with Rasik to clarify whether he has secured a third speaker. Otherwise she will contact Aysegul.</p>	Lucy
6. Plans for Parlour Evening	<p>6.i. Robin has booked David Savage and Ian Turner as musicians. He awaits a reply from Tom Ling.</p> <p>6.ii. It was agreed that nearer the date a call should go out for volunteers who would like to recite/perform . Robin would then draw up a programme.</p>	

	6.iii The committee thanked Robin for all he was doing. 6.iv. It was agreed we could charge £5 a head for this event.	
7. David Parr House HLF bid	7.i. The committee approved the draft letter of support for the Application to HLF from the David Parr House. Lucy will now sign and send the letter to Tamsin.	Lucy
8. Red Telephone Box and MRHS	8.i Richard Wood had emailed MRHS to explore their willingness to 'revive' the telephone kiosk on the corner of Mill Road and East Road. 8.ii. It was agreed that Lucy would reply to say that MRHS would happily provide historic material as required but were not in a position to lead on this.	Lucy
9, Simon Julier UCL	9. Lucy reported on correspondence with Simon Julier of UCL who had contacted MRHS to explore a possible partnership in an application for grant funding. His research is to do with 'augmented reality' whereby 3D digital material can be overlaid on something like a building. He wants to make 'tools' to make this easier for the user. In the event the grant application didn't go ahead, but he has indicated that he will get back to us in the future.	
10. Website/ Facebook/ Twitter	10.i. Simon will set up Paypal on the website in time for us to be able to fundraise for the Dales Brewery sign and other things. 10.i. Emma is happy to help with Facebook, Mail Chimp etc . She and Simon will liaise about this.	Emma and Simon
11. Capturing Cambridge	11.i. Emma and Lucy have seen Shelley and will try to pull together all the Mill Road oral history material. This will include working out what to do with the full recordings, and compiling a list of those still waiting to be interviewed. They will liaise with Simon about the technology. 11.ii. It was noted, and welcomed, that there is much new material on Capturing Cambridge. Caro suggested that a Find Your Way Round the Website evening would be useful either as a MRHS session, or as part of the Museum of Cambridge's History Festival, or as both	Emma, Lucy and Simon
12. AOB	Lucy circulated copies of Lucy Harrison's "The Works", commissioned as part of the CB1 Station development.	

Dates of next committee meetings. All meetings are in the Bath House from 5.30-7.30pm

Tuesday August 30th,

Tuesday Sept 27th,

Tuesday Oct 25th,

Tuesday November 29th,

No meeting in December?

Tuesday January 31st,

Tuesday February 28th,

Tuesday March 28th